



## Terms & Conditions for Food Traders

### 1. Definitions

In these terms and conditions “Organisers” means Wool@J13 Ltd; “Trader “ means any person, company or organisation and the staff or agents of that company taking a stand; “ Event” means Wool@J13 2023; “Venue” means Bishton Hall Showground

### 2. Contract

- 2.1. Once applications have been considered and where acceptance is confirmed it is deemed that the signed application form is a binding confirmation of the Trader’s commitment to take the space applied for and of the Trader’s acceptance of these booking terms and conditions, including the cancellation policy.
- 2.2. Closing date for entries to Wool@J13 is as stated on the application form. Confirmation, or otherwise, of places, will be sent out in the week following the closing date, together with invoices. Payment in full must be made by return. Failure to pay in full within the week will result in the loss of the Trader’s stand.
- 2.3. The Organisers reserve the right to refuse any application made, whether received prior to the closing date for entries or not.
- 2.4. The Trader accepts the prices and terms set out on the application form
- 2.5. The Trader accepts all requirements contained in these terms and conditions
- 2.6. The Trader accepts all regulations laid down by the local authority applicable to the Event and Venue and all regulations laid down by the Organisers including, but not limited to, security, health and safety, fire procedures and in general all current Health & Safety regulations.

### 3. Exhibition floor plan

- 3.1. The Organisers reserve the right to alter the floor plan at the Venue at any time up to and including the arrival of the Traders.
- 3.2. The Traders’ displays and stock must stay within the boundaries of their stand and must not spread into walkways or beyond the boundaries designated by the organisers.

### 4. Health and Safety

- 4.1. It is the Trader’s responsibility to ensure that their staff abide with all current Health and Safety regulations and it is their responsibility to be responsible for health and safety on their stand during the event.
- 4.2 All electrical equipment supplied by yourself as a Trader for use on your stand is covered by a PAT certificate (if more than 3 years old). If your equipment is new, it should already comply with PAT standards but please ensure there are no loose connections or other potential problems, which may give rise to a fire. All electrical equipment must be placed safely on your stand with no wires causing a hazard for anyone visiting or exhibiting in the event
- 4.2. Prior to the show, please ensure you have carried out a risk assessment for your stand and have a copy available to produce to the Wool@J13 team or any of their representatives. If products are not to the standard described or not declared on your application form, Wool@J13

reserve the right to request the removal of articles and to cancel any future bookings with refund of any payment made.

Wool@J13 request a high standard of display and this is a requirement and a condition of acceptance. Your display area must be kept tidy and litter free at all times with Traders suitably dressed for the event.

After dismantling your display, ensure that your area is clean and tidy.

Any unoccupied stands will be dressed or re-allocated or by Wool@J13 as we see fit before the commencement of the festival.

Your display must be fully set up and staffed 10 minutes before opening times. Your stand must be manned at all times during opening hours.

The Trader shall not have any claim whatsoever against Wool@J13 in respect of any loss or damage, consequent upon the event failing (for whatsoever reason) or the venue becoming wholly or partially unavailable for the holding of the event for whatsoever reason.

Wool@J13 Ltd reserves the right to manage the event in every aspect, as they deem appropriate and to remove any individual they deem not suitable for whatsoever reason.

Wool@J13 Ltd will undertake to make all reasonable attempts to provide necessary services for the smooth operation of the event, but accept no responsibility for the breakdown or failure of such services. All electrical equipment supplied by yourself as a Trader for use on your stand is covered by a PAT certificate (if more than 3 years old). If your equipment is new, it should already comply with PAT standards but please ensure there are no loose connections or other potential problems, which may give rise to a fire. All electrical equipment must be placed safely on your stand with no wires causing a hazard for anyone visiting or exhibiting in the event

5. Wool@J13 Ltd cannot guarantee how many visitors will attend any event.

## **6. Insurance/security**

**6.1.** Each Trader is responsible for the security and insurance of their own stand and contents.

**6.2.** Each Trader must provide evidence of public liability insurance, if asked for by any of the Wool@J13 team or their representatives. This cover must be a minimum of £10 million.

**6.3.** Each Trader must provide evidence of their LEA license and current rating. Health & Hygiene certificates must also be available for inspection for all members of the Trader's staff.

## **7. Setting up and breaking down**

**7.1.** Access to the Venue for setting up will be from 10am to 8pm on Friday

**7.2.** The dismantling of the stands or removal of any items from them must not commence until the show closes at 4.30pm on the Sunday. Everything must be clear by 8pm.

**8. YOUR DISPLAY CAN ONLY BE DISMANTLED AFTER CLOSING TIME AND NOT BEFORE.**

## **9. Identification**

**9.1.** Passes are not transferrable.

## **10. Payment terms**

**10.1.** Payment is due on receipt of the invoice and in any event no later than **the week following receipt of the invoice**

**10.2** The Organisers reserve the right to re-allocate trading space if payment in full is not received in the above time.

### **11. Cancellation by the Trader**

**11.1.** In the event a Trader wishes to cancel a booking, reimbursement of fees paid will as follows: Cancellation two months prior to the show, 50% refund will be given  
Cancellation WITHIN two months prior to the show, no refund will be given

**11.2.** The refund relates to fees paid for stand space. Any payment received for hire of tables or chairs will be refunded in full at whatever time of cancellation.

### **12. Force majeure**

**12.1.** If the Event is abandoned, cancelled, or suspended in whole or in part by reason of war, fire, national emergency, labour dispute, strike, lock out, civil disturbance, inevitable accident, the non-availability of the venue, royal mourning or any other cause not within the control of the Organisers, the Organisers may at their discretion repay the space fees and charges for hire of furniture paid by the trader, or part thereof, but shall be under no obligation to do so. The Organisers shall be under no liability to the Trader in respect of any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the Trader, as a result of the happening of such an event.

### **13. General**

**13.1.** Each Trader shall be deemed to have full knowledge of the Terms and Conditions and is bound by them in all respects.